**Ethical Policy:**

- Responsibly - be straightforward and honest in all business relationships.
- Legally - comply with relevant laws and regulations and avoid any action that discredits the business.
- Professionally competent and with due care – acting diligently, thoughtfully.
- Integrity - be straightforward and honest in all professional and business relationships.
- Objectivity and fairness - not to allow bias, conflict of interest or undue influence of others to override professional or business judgments.
- Confidentiality - respect the confidentiality of information acquired as a result of professional and business relationships; not to disclose any such information to third parties without proper and specific authority, unless there is a legal or professional right to disclose, nor to use the information for personal advantage.